



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
July 5, 2023 – 8:30 AM  
962 St. John Avenue  
In Person & Virtually

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, S. Nodge, B. Wright, G. Cleland, D. Green, and W. Oliver
- Staff: A. Lucas, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; L. Rideout, Director of Community Services; and A. Levair, Director of Operations

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 8:30 am.

2. **AGENDA APPROVAL**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek agrees to add 9.2 \_\_\_\_\_, 9.5 RCMP Property Update, 8.3 Kainai Pancake Breakfast to the July 5, 2023 Committee of the Whole Agenda.

**CARRIED COTW 2023-111**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek accepts the July 5, 2023 Committee of the Whole Agenda as amended.

**CARRIED COTW 2023-112**

*L. Rideout joined meeting at 8:50 am*

3. **DELEGATIONS**

**3.1 Library Board - Kayla Lorenzen, Sandra Baker & Michael Barkwith**

*W. Oliver joined meeting at 9:14 am*

4. **COMMITTEE REPORTS**

**BARBER:**

 **Initial**

That the Committee of the Whole for the Town of Pincher Creek accept the Committee Reports as presented

**CARRIED COTW 2023-113**

**5. Administration**

*Mayor Anderberg called a recess at 9:55 am*

*Mayor Anderberg called the meeting back to order at 10:04 am*

**6. Business Arising from the Minutes**

**6.1 Town Snow Management Discussion**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek direct administration to draft a Public Engagement Strategy for the purpose of soliciting community feedback on Snow Management to be brought to the August Committee of the Whole for discussion.

**CARRIED COTW 2023-114**

**6.2 Huddleston Coffee with Council (No RFD)**

**7. Policy**

**7.1 Policy Training**

**8. New Business**

**8.1 Claresholm Parade - Aug 12, 2023**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek will attend the Claresholm Fair Days CANDY Parade on August 12, 2023 and send Councillor's Barber & Cleland

**CARRIED COTW 2023-115**

**8.2 Annual Alberta Fire Training Conference Donation**

**OLIVER:**

That the Committee of the Whole for the Town of Pincher Creek defer the donation request to the commission.

**CARRIED COTW 2023-116**

**8.3 Kainai Pancake Breakfast**

**BARBER:**

That the Committee of the Whole for the Town of Pincher Creek agree to contribute \$200 to the Kainai pancake breakfast as requested and money to come from the community contingency grant

**CARRIED COTW 2023-117**

**9. Closed Session**

**OLIVER:**

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, July 5, 2023 at 10:18 am in accordance with section 16 and 24 of the Freedom of Information and Protection of Privacy Act with the Chief Administrative Officer; Director of Finance & Human Resources; and Executive Assistant and in attendance.

**CARRIED COTW 2023-118**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, June 7, 2023 at 1:03 pm.

**CARRIED COTW 2023-119**

**9.1**

**NODGE:**

That the Committee of the Whole for the Town of Pincher Creek agree to call special council meeting on Thursday August 5, 2023 at 1pm to discuss funding.

**CARRIED COTW 2023-120**

**9.2**

**PCCELC Financial Update - FOIP 16**

**OLIVER:**

That the Committee of the Whole for the Town of Pincher Creek administration to investigate alternative options to create a legal and business framework for the operation and overall viability of the Pincher Creek Early Learning Centre in order that it becomes financially independent from the Town of Pincher Creek and does not rely on monthly tax support to remain viable.

**CARRIED COTW 2023-121**

*B. Wright left meeting at 10:33 am*

**9.3**

**Strategic Planning Sessions - FOIP 24**

:

That the Committee of the Whole for the Town of Pincher Creek direct administration to look at dates available for a Council Orientation one day workshop course to be conducted by the Bloom Centre in July or August of 2023 for Council training and orientation.

**CARRIED COTW 2023-122**

**9.4**

**Shared Services Costing Framework Discussion (No RFD) - FOIP 21**

:

That the Committee of the Whole for the Town of Pincher Creek accept as information.

CARRIED COTW 2023-123

9.5 **RCMP Property Update:**

**BARBER:**

That the Committee of the Whole for the Town of Pincher Creek accept report on the RCMP property as information.

CARRIED COTW 2023-124

10. **Adjournment**


**CLELAND:**

That this session of Committee of the Whole be adjourned at 1:18 pm.

CARRIED COTW 2023-125

APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 28th DAY OF AUGUST 2023

  
\_\_\_\_\_  
Mayor, D. Anderberg

  
\_\_\_\_\_  
CAO, A. Lucas